



## **How to Get Started!**

Thank you for signing up for Internet Banking. Bank of New England is pleased to provide you with a convenient and easy way to view your accounts and check your balances.

### **In order to perform online banking you will need:**

- Access ID
- Password

For first time enrollment you will be prompted for an account number you are an owner of, your social security number and the last 4 digits of your SSN. When logging on for the first time you will be required to create a username and password.

### **Your password requirements:**

- Minimum of 9 characters and maximum of 17
- Password must be alphanumeric (Contain at least 1 alpha and 1 numeric character)
- Password must contain at least 1 special character
- Password must contain at least 1 uppercase character
- Password must contain at least 1 lowercase character
- Case sensitive (Example: your password is WinterOl. You will not be able to log in if you type in winterOl)

### **Suggestion for users choosing their personal password and the security of your password:**

- Avoid using personal information i.e. social security numbers, phone numbers, or date of birth, names of pets or family members,
- Don't disclose your password to anyone else,
- Don't write down your password where others may find it.

### **Online Banking Help**

If you require further assistance, you can contact Bank of New England Monday - Friday 9am-5pm at (603) 894-5700.